

**Information Technology Investment Board
IT Project Review Committee**

**Wednesday, July 7, 2004
9:30 AM – 12 Noon**

**VITA Operations Center – Third Floor Training Room
110 South Seventh Street
Richmond, Virginia 23219**

DRAFT AGENDA

- I. Welcome – Len Pomata, Acting Chairman (*5 minutes*)**
 - a. *Call to Order***
 - b. *Roll Call***
- II. Approval of Minutes – May 5 Meeting (*5 minutes*)**
- III. Committee Administration & Staff Support (*5 minutes*)**
- IV. Status of Project Management Standard (ITIB Directed Actions on Development Approval, IV&V Cycle, and ITIB Major IT Project Status Report (*30 minutes*))**
- V. Major IT Project Review (*20 minutes*)**
 - Virginia Department of Corrections – Sentence Calculation System
(Offender Management System Program)**
- BREAK - 15 minutes**
- VI. Virginia Government Internet Domain Naming Standard Approval (*10 minutes*)**
- VII. CIO Recommendation on Approval of ITRM Policies, Standards and Guidelines (*10 minutes*)**
- VIII. Commonwealth Portfolio and ITIB Report Designs (*30 minutes*)**
- IX. Other Business (*10 minutes*)**
- X. Public Comment (*10 minutes*)**
- XI. Adjourn**